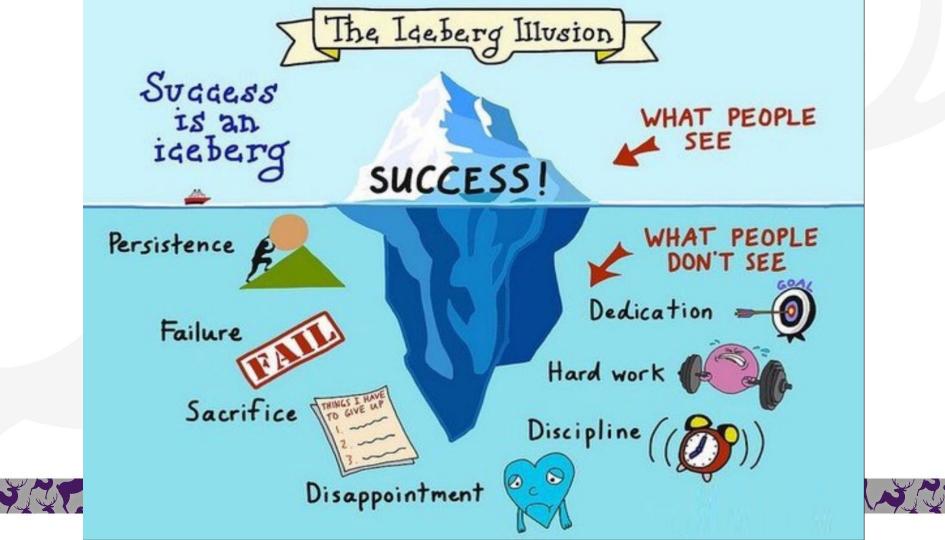


Examination Guidance Year 9







Why do we need these rules?

JCQ Guidelines

- Procedures
- Malpractice
- Unauthorised items

Exams officer - Mrs Clarke





Exam prep

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- Exams assembly
- Exams tutor session
- Revision timetable
- Revision methods
- Exams Timetable
- Seat number
- Absence



Equipment required

- Equipment is subject specific
- Black pens blank ink or black ball point pen
- Transparent pencil case or clear plastic bag
- Calculator Must not have case

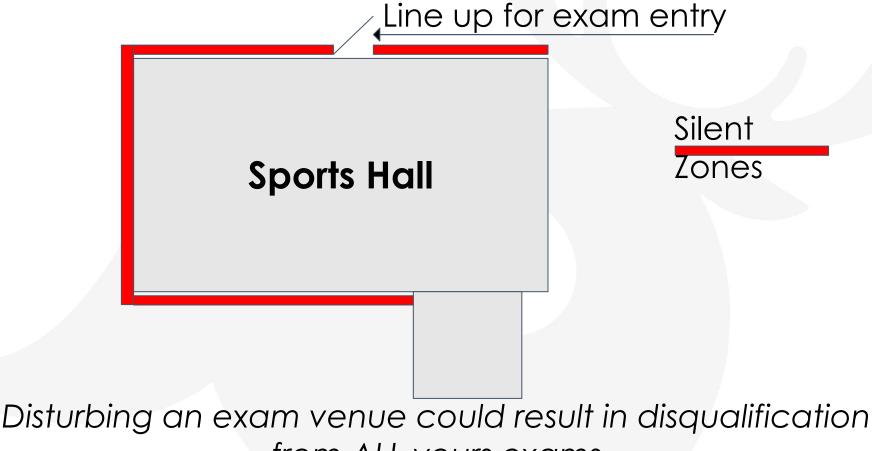




The exams - beforehand

- Go to the toilet before your exam
- Arrival 10 minutes before the start of the exam
- Belongings put away before entering the exam hall
- Silence when entering the exam hall
- Drink water may be taken into the exam
- Mobiles/Watches/earphones must be switched off and in bags or lockers
- Lateness





Disturbing an exam venue could result in disqualification from ALL yours exams



The exams - during

- Exam paper students to check
- Invigilators
- Notice to candidates
- Toilet breaks
- Equipment breakage
- Communicating with other students
- Questions





The exams - Afterwards

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- Students must remain in silence
- Students will be dismissed in turn by invigilators
- Collect belongings and return to lesson



How do I help my child?

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- Reassure them all they can do is try their best!
- Practice makes perfect
- Help them plan their time
- Sleep
- Eating
- Exercise
- Ask for help if you are concerned